CHEAC Training Center

2026-27 Session Dates

The CHEAC Training Center offers CHEAC Members and LHD personnel professional training sessions on a wide array of topics, including leadership and management, diversity, equity, and inclusion, and public health programs and services. Training will be held either in-person in Sacramento or virtually via Zoom.

Registration available at www.cheac.org/tc-home!

Session	Description	Date/Time	Location	Registration Due Date
AI in the Workplace	Part 1: How Do I Utilize This Tool? This introduction covers common ways to use Artificial Intelligence tools in an office work environment. You will examine basic moral and security considerations and apply your organization's policies or guidance to AI usage. Benefitting from the chance to practice different uses like automation, training, and consolidation of information, you will leave this course with a solid understanding of practical AI applications. Part 2: Understanding Benefits, Limitations, and Ethical Guidance Building on what you've learned in Part 1, deepen your understanding around AI usage in your organization. We'll consider and discuss the potential advantages, constraints, and broader ethical implications of AI use in the workplace. As generative AI and its applications rapidly evolve, it is critical that we increase organizational knowledge and adaptability while addressing the environmental and economic implications of AI in our work.	Two Day Course: Wed., June 17, 2026 8:30 am-12:00 pm and Thu., June 18, 2026 8:30 am-12:00 pm	Virtual	Wed., June 3
Foundations of Project Management - PMBOK® & Project Management Framework	This comprehensive workshop will explore the concepts and skills needed by every Project Manager. Using the Project Management Institute's (PMI)® Project Management Body of Knowledge (PMBOK® Guide) as the guide, participants will develop an understanding of the triple constraints of scope, schedule, and cost, and their fundamental impact on all project management activity.	Two Day Course: Wed., July 22, 2026 8:30 am-12:00 pm and Thu., July 23, 2026 8:30 am-12:00 pm	Virtual	Wed., July 8
Essentials of Public Health: The California Landscape	This presentation will discuss the inner workings of public health in California. Topics include: - Defining Public Health - International and Federal public health - History of public health in California - Ten essential public health services and foundational capabilities - California Department of Public Health - Local health departments - Accreditation Note: This course will not discuss the COVID pandemic response.	Two Day Course: Wed., Sep. 9, 2026 8:30 am-12:00 pm and Thu., Sep. 10, 2026 8:30 am-12:00 pm	Virtual	Wed., Aug. 26

Session	Description	Date/Time	Location	Registration Due Date
Grant Writing: A Practical Approach & Applied Practice Workshop	Grant Writing A Practical Approach: Grant writing is a critical skill for building organizational capacity and sustaining service delivery. This session emphasizes the project management skills needed to coordinate multidisciplinary teams for successful grant submissions. Participants will gain real-world insights and practical tools to support their efforts. Topics include: Assessing organizational capacity; Identifying funding opportunities; Securing stakeholder buy-in; Responding to Requests for Proposals (RFPs), Invitations to Bid (ITBs), and Funding Opportunity Announcements (FOAs); Understanding common proposal components; Developing proposal strategies; Navigating scoring criteria; Avoiding common mistakes; Evaluating success and return on investment. Grant Writing Applied Practice Workshop: This hands-on session focuses on completing a real grant application. Participants will work through a sample application and are encouraged to bring actual grant applications they are currently considering. The session will include real-world practice, demonstrations, and guided feedback.	Two Day Course: Mon., Sep. 21, 2026 8:30 am-12:00 pm and Wed., Sep. 23, 2026 8:30 am-12:00 pm	Virtual	Mon., Sep. 7
Communicating and Managing Change for Public Health	This course will focus on internal communication and driving change within local health jurisdictions. Using a case study model, the facilitator will provide perspectives and learning from public health leaders about how to secure buy-in for change and how to roll out and communicate new directions. A significant portion of the course will be devoted to seeking out and leveraging perspectives of subject-matter experts and those most impacted by the planned changes.	Thu., October 22, 2026 8:30 am-12:00 pm	Virtual	Thu., Oct. 8
Building High Performance Teams	This session will help participants formulate an effective team, as well as look at techniques to strengthen a team. In addition, the course will also explore building trust and the importance of trust as a leader.	Mon., Dec. 7, 2026 8:30 am-12:00 pm	Virtual	Mon., Nov. 23
Foundations of Project Management - PMBOK® & Project Management Framework	This comprehensive workshop will explore the concepts and skills needed by every Project Manager. Using the Project Management Institute's (PMI)® Project Management Body of Knowledge (PMBOK® Guide) as the guide, participants will develop an understanding of the triple constraints of scope, schedule, and cost, and their fundamental impact on all project management activity.	Two Day Course: Wed., Jan. 13, 2027 8:30 am-12:00 pm and Thu., Jan. 14, 2027 8:30 am-12:00 pm	Virtual	Wed., Dec. 30
AI in the Workplace	Part 1: How Do I Utilize This Tool? This introduction covers common ways to use Artificial Intelligence tools in an office work environment. You will examine basic moral and security considerations and apply your organization's policies or guidance to AI usage. Benefitting from the chance to practice different uses like automation, training, and consolidation of information, you will leave this course with a solid understanding of practical AI applications. Part 2: Understanding Benefits, Limitations, and Ethical Guidance Building on what you've learned in Part 1, deepen your understanding around AI usage in your organization. We'll consider and discuss the potential advantages, constraints, and broader ethical implications of AI use in the	Two Day Course: Wed., Feb. 17, 2027 8:30 am-12:00 pm and Thu., Feb. 18, 2027 8:30 am-12:00 pm	Virtual	Wed., Feb. 3

Session	Description	Date/Time	Location	Registration Due Date
	workplace. As generative AI and its applications rapidly evolve, it is critical that we increase organizational knowledge and adaptability while addressing the environmental and economic implications of AI in our work.			
Essentials of Public Health: The California Landscape	This presentation will discuss the inner workings of public health in California. Topics include: - Defining Public Health - International and Federal public health - History of public health in California - Ten essential public health services and foundational capabilities - California Department of Public Health - Local health departments - Accreditation Note: This course will not discuss the COVID pandemic response.	Two Day Course: Wed., Apr. 21, 2027 8:30 am-12:00 pm and Thu., Apr. 22, 2027 8:30 am-12:00 pm	Virtual	Wed., Apr. 7
Communicating and Managing Change for Public Health	This course will focus on internal communication and driving change within local health jurisdictions. Using a case study model, the facilitator will provide perspectives and learning from public health leaders about how to secure buy-in for change and how to roll out and communicate new directions. A significant portion of the course will be devoted to seeking out and leveraging perspectives of subject-matter experts and those most impacted by the planned changes.	Thu., May 6, 2027 8:30 am-12:00 pm	Virtual	Thu., Apr. 22
Foundations of Project Management - PMBOK® & Project Management Framework	This comprehensive workshop will explore the concepts and skills needed by every Project Manager. Using the Project Management Institute's (PMI)® Project Management Body of Knowledge (PMBOK® Guide) as the guide, participants will develop an understanding of the triple constraints of scope, schedule, and cost, and their fundamental impact on all project management activity.	Two Day Course: Wed., May 19, 2027 8:30 am-12:00 pm and Thu., May 20, 2027 8:30 am-12:00 pm	Virtual	Wed., May 5
Grant Writing: A Practical Approach & Applied Practice Workshop	Grant Writing A Practical Approach: Grant writing is a critical skill for building organizational capacity and sustaining service delivery. This session emphasizes the project management skills needed to coordinate multidisciplinary teams for successful grant submissions. Participants will gain real-world insights and practical tools to support their efforts. Topics include: Assessing organizational capacity; Identifying funding opportunities; Securing stakeholder buy-in; Responding to Requests for Proposals (RFPs), Invitations to Bid (ITBs), and Funding Opportunity Announcements (FOAs); Understanding common proposal components; Developing proposal strategies; Navigating scoring criteria; Avoiding common mistakes; Evaluating success and return on investment. Grant Writing Applied Practice Workshop: This hands-on session focuses on completing a real grant application. Participants will work through a sample application and are encouraged to bring actual grant applications they are currently considering. The session will include real-world practice, demonstrations, and guided feedback.	Two Day Course: Mon., June 7, 2027 8:30 am-12:00 pm and Wed., June 9, 2027 8:30 am-12:00 pm	Virtual	Mon., May 24

Important Reminders

Training Session Expectations:

- Attendees will be expected to be actively engaged for the duration of the training session. For virtual trainings, attendees will be expected to be on camera.
- **All registrations will be available on a first-come, first-enrolled basis.** A waitlist will only be utilized if a session reaches capacity of 30 registrants.

Payment:

- Payment is due at least **10 business days before the training start date**. If payment has not been received by the deadline, we will need to cancel the registration and release the seat to others. Payment is accepted via credit card or offline payment (check). To request an invoice for a payment, please complete this brief form. You will be enrolled in the course and billed.

Cancellation Policy:

- Cancellations must be made at least **10 business days prior** to the training start date by completing the unenrollment request form on the CHEAC Training Center. Cancellations will be subject to a refund of fees paid minus a $30 processing fee (no exceptions).
- Substitutions may be made with **a 48-hour notice prior** to the training start date. The substituted registrant must have an account in the CHEAC Training Center. Email admin@cheac.org with your substitution request.

Questions? Contact CHEAC at admin@cheac.org.

Updated: 10/14/26