PLEASE READ THIS JOB ANNOUCEMENT IN ITS ENTIRETY. An Alameda County Job Application is required to be considered for ALL County recruitments.

Alameda County Health is recruiting for a *provisional position:

FINANCIAL SERVICES DIRECTOR
$173,492.80-$210,808.00 Annually
Plus, an excellent benefits package!
Join our dynamic motivated and compassionate team.

This is a provisional recruitment.
***Provisional Appointments:** For a provisional appointment, a civil service exam is not required. However, to obtain a regular position, the appointee will need to compete successfully in a County Exam when open.

ABOUT US
Alameda County Health is the local government agency that promotes and protects the health and well-being of all who live, work, learn, and play in Alameda County. We coordinate services and cultivate partnerships with community organizations and providers to help ensure access, organize, and deliver health care and services to people with Medi-Cal and without insurance, support resilient communities, and improve health for all. We focus on health equity by developing programs and systemic solutions that reduce disparities for the people and communities we serve.

Alameda County Health's departments and programs focus on services and supports that provide care for the whole person. Cross-agency programs include: Housing and Homelessness Services, Emergency Medical Services, HealthPAC, and Healthy Schools and Communities.

Learn more about us!
https://health.alamedacountyca.gov/

The POSITION
Under general direction, to plan, organize, and direct the budget and financial operations and services for Alameda County Health; to lead efforts to obtain and retain funding for AC Health programs, including revenue enhancement activities; to serve as a strategic business partner to internal and external constituents; to manage/direct a division of fiscal and administrative professional and paraprofessional staff; to do other related work as required.

DISTINGUISHING FEATURES
This single class position is distinguished by its responsibility for the administration and management of fiscal operations and related administrative functions of Alameda County Health. The incumbent oversees all aspects of AC Health's financial operations which include: accounting, contracts administration, claims, and revenue generating operations. The Financial Services Director, AC

Health reports to the Agency Director and is distinguished from the Administrative/Finance Services Manager by its responsibility for the direction and oversight of fiscal operations for the entire agency whereas the Administrative/Finance Services Manager is a second-level manager, directs and oversees both administrative and financial services at an agency level or for a large county department with complex, multiple funding sources and contracting and reporting activities.

IDEAL CANDIDATE

Alameda County Health is seeking a collaborative, forward-thinking, and values-driven financial leader to serve as its next **Financial Services Director**. The ideal candidate is a strategic and solutions-oriented professional who ensures accountability through transparency, clear communication, and sound fiscal management.

The successful candidate will bring the technical skills to interpret, explain, and apply complex accounting and budgeting standards—translating them effectively for diverse audiences across the organization. This leader will also serve as a trusted advisor and chief financial strategist to the Agency Director and Executive Team, balancing fiscal stewardship with relational and political acumen.

The successful candidate will additionally bring a leadership approach that emphasizes partnership, clarity, and team development, inspiring a culture of integrity, excellence, and service in support of Alameda County Health's mission.

EXAMPLES OF DUTIES

In addition to meeting the minimum requirements for this position, the ideal candidate will possess the following critical attributes:

1. Administers the Agency's financial operations, budget, accounting, contracts administration, and revenue generation activities.

2. Oversees the coordination of the development and implementation of financial goals, objectives, policies, procedures, and priorities for the Agency.

3. Reviews and makes recommendations on budget policies and fiscal control activities; gathers and analyzes data and statistics such as operational costs; prepares financial statements, reports, summaries, charts, and related materials for management use, and prepares fiscal and statistical data for reports to various agencies.

4. Manages the preparation of all intra-Agency and departmental program budgets; reviews, analyzes and recommends priorities and alternatives for budget requests.

5. Directs the budgetary and fiscal control programs and the preparation of the Agency budget.

6. Works closely with departmental finance liaisons to streamline financial reporting and create consistent fiscal and accounting practices and procedures.

7. Monitors all Agency fiscal policies and practices to ensure compliance with federal, state, and local regulations and legislation.

8. Participates as a member of the Agency's executive team and works as a liaison with other County departments, contractors/providers, and community based organizations, and other key stakeholders.

9. Supervises staff through subordinate staff that is responsible for contract negotiations and compliance monitoring; reviews RFP's and coordinates bid evaluation and award process with appropriate county agencies; coordinates maintenance of appropriate record-keeping documents for contracts and grants.

FINANCIAL SERVICES DIRECTOR
https://www.jobapscloud.com/Alameda/specs/classspecdisplay.asp?ClassNumber=0225&R1=undefined&R3=undefined

MINIMUM QUALIFICATIONS
Education:
Possession of a Bachelor's degree from an accredited college or university in accounting, finance, business or public administration, or a closely related field. A Master's degree is desirable. (Additional experience as listed in pattern II may be substituted for the Bachelor's degree requirement on a year-for-year basis.)

AND

Experience:
The equivalent of four years of full time and progressively responsible experience in a management capacity which included a combination of direct experience in fiscal and budgetary oversight, contracts administration, accounting, and revenue generation. At least two years of the required experience must include the supervision of professional and paraprofessional staff.

OR

Experience:

A combination of training, education and experience that is equivalent to one of the patterns listed above that will provide the required knowledge and abilities.

NOTE: The Civil Service Commission may modify the above Minimum Qualifications in the announcement of an examination.

HOW TO APPLY

Deadline: Open Until Filled

Please submit a County of Alameda Job Application, resume and cover letter to:

Tyler Clark, Recruitment Specialist (HCSAJOBAPPS@ACGOV.ORG)

The application template is available online on Alameda County's Online Employment Center @

www.jobaps.com/alameda

NEW USERS can click on "**Fill out an application**" to fill out an application template. Once the application is completed, candidates can click on the "**Review**" tab to "**Print My Application**" or "**SAVE as PDF**".

Alameda County HCSA is enriched with a diverse workforce. We believe the best way to deliver optimal programs and services to our communities is to hire and promote talents that are representative of the communities we serve. Diverse candidates are strongly encouraged to apply.

BENEFITS

In addition to a competitive salary, employees also enjoy an attractive **benefits package** with the following elements:
https://www.acgov.org/hrs/divisions/ebc/

For your Health & Well-Being

- Medical – HMO & PPO Plans
- Dental – HMO & PPO Plans
- Vision or Vision Reimbursement
- Share the Savings
- Basic Life Insurance
- Supplemental Life Insurance (with optional dependent coverage for eligible employees)
- Accidental Death and Dismemberment Insurance
- County Allowance Credit
- Flexible Spending Accounts - Health FSA, Dependent Care and Adoption Assistance
- Short-Term Disability Insurance
- Long-Term Disability Insurance
- Voluntary Benefits - Accident Insurance, Critical Illness, Hospital Indemnity and Legal Services
- Employee Assistance Program

For your Financial Future

- Retirement Plan - (Defined Benefit Pension Plan)
- Deferred Compensation Plan (457 Plan or Roth Plan)

For your Work/Life Balance

- 12 paid holidays
- Floating Holidays
- Vacation and sick leave accrual

- Vacation purchase program
- Management Paid Leave**
- Catastrophic Sick Leave
- Group Auto/Home Insurance
- Pet Insurance
- Commuter Benefits Program
- Guaranteed Ride Home
- Employee Wellness Program (e.g. At Work Fitness, Incentive Based Programs, Gym Membership Discounts)
- Employee Discount Program (e.g. theme parks, cell phone, etc.)
- Child Care Resources
- 1st United Services Credit Union

*Eligibility is determined by Alameda County and offerings may vary by collective bargaining agreement. This provides a brief summary of the benefits offered and can be subject to change.

** Non-exempt management employees are entitled to up to three days of management paid leave.

Click here to learn more about benefits.