



YOLO COUNTY

Health & Human Services Agency

Resource • Partner • Support System

DO YOU BRING YOUR HEART TO YOUR WORK?

WE ARE LOOKING FOR YOU!

Yolo County Health and Human Services Agency is seeking professionals with a huge heart for the community to fill the Branch Director position in the Child, Youth & Family branch!

Branch Director of Health and Human Services

County of Yolo, CA

Salary \$160,180-\$194,780
DOE/DOQ





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THE POSITION

The Director in the Child, Youth and Family Branch is an at-will management class position that reports directly to the Agency Director, and is part of the HHSA Executive Leadership Team. The incumbent oversees the Child, Youth and Family Branch programs, staff, and budget. The incumbent will also represent Yolo County Child, Youth and Family in state associations and be the key liaison to many state agencies representing the work of the Branch or designate this responsibility to appropriate Branch leadership. Due to the complex nature of Child Welfare Services, the ideal candidate for this position will have a strong background in Child Welfare. Essential functions of the position include:

- Manages, plans, and evaluates multi-disciplinary teams providing integrated health and human services programs within the Child, Youth and Family branch of the agency in areas such as Child Welfare, Children's Medical Services, and Children's Mental Health.
- Directly or through subordinate management and/or supervisory staff selects, trains, motivates, and evaluates assigned personnel; works with employees to correct deficiencies; implements discipline and termination procedures.
- Develops and manages the implementation of goals, objectives, policies, procedures and performance standards for all assigned programs in the CYF branch to enhance the Agency's services and operations to align with Federal and State regulations and best practices designed to improve client outcomes of safety, permanency, and well-being.
- Collaborates with executive management, peers, other county departments, outside agencies, a variety of public and private groups and community organizations on matters related to assigned branch functions; serve as staff on boards, commissions, and committees.
- Monitors State and Federal regulations and legislative activities pertaining to health and human services; evaluates the effect on assigned CYF branch activities, and implements changes to policy and procedures as appropriate; ensures compliance with applicable laws and regulations.
- Ensures the dissemination of information regarding program operations in an effort to promote general knowledge of the health and human services programs provided to the community.
- Participates in budget preparation and administration for assigned branch and applicable programs; monitors and controls expenditures.

→ **APPLY NOW** ←

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About Yolo County Health & Human Services



ABOUT US

THE YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA) provides services that advance our mission of ensuring Yolo County residents are healthy, safe and economically stable. HHSA is a fully integrated Health and Human Services Agency with a staff of 710 employees and a complex operating budget of approximately \$343 million. HHSA services include Public Health; Adult & Aging (including behavioral health, homelessness, veteran's services, and Public Guardian); Child, Youth & Family (Child Welfare); Service Centers (including Cal Fresh, Medi-Cal, and other public assistance programs); and the Administration Branch, which provides support to all branches.

WHY CHOOSE US?

Working in Yolo County Health and Human Services Agency isn't just a job- it's a chance to make a lasting difference in people's lives and uplift entire communities. Every day, your work will help someone get food, housing, healthcare, or mental health support. You will help build stronger, safer, and healthier communities.





The Ideal Candidate

In addition to the candidate qualifications, organizational “fit” and adaptability to the work environment will be critical aspects for success in this role.

The ideal candidate for this position:

- Resolve and respond to sensitive community and organizational issues, concerns, needs
- Exercise initiative, ingenuity and sound independent judgment when making decisions within general policy guidelines
- Establish and maintain effective, constructive and cooperative working relationships with others and maintain them over time
- Communicate clearly and concisely, both verbally and in writing
- Review, analyze, interpret and summarize a variety of complex data and information
- Prepare clear and concise reports, correspondence, policies, and other written materials
- Prepare and deliver relevant, effective and impactful presentations
- Identify complex problems, develop and evaluate alternatives and implement solutions
- The Director also represents the division in working with other departments, agencies, private businesses, labor unions, community groups and organizations
- Director may appear before the Board of Supervisors; serves on County and State task forces, committees and commissions and provides staff support for selected groups; develops program statements for presentation to governing bodies, agencies and departments; performs special assignments as directed; prepares reports and correspondence; attends and/or conducts meetings and conferences.
- Has thorough knowledge of the principles and practices of supervision, training, and personnel management.
- Experience in laws, mandates and regulations pertaining to government programs servicing children, youth, and families.
- Working knowledge of the interrelationships between County, Federal and State government and community organizations concerned with the delivery of the division



MINIMUM QUALIFICATIONS

Education: A Bachelor's Degree from an accredited college or university in public administration, business administration, health administration, public health, psychology, social science, social work, behavioral science, or a related field; Master's Degree in related field preferred.

AND

Experience: Three (3) years of progressively responsible management experience in the delivery of health, mental health, and/or social services programs in the public sector.





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THE COUNTY

THE **COUNTY OF YOLO** was one of the original counties of California, created in 1850 at the time of statehood. The County is governed by a board of five District Supervisors as well as the governments of its four incorporated cities (Davis, West Sacramento, Winters, and Woodland.) The County has an approximate total of 1,600 full-time employees across 14 departments, with an approximate budget of \$695M. Its core values include service, performance, integrity, responsibility, innovation, and teamwork, all combined to create a healthy, safe, and vibrant community.





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THE COMMUNITY

YOLO COUNTY, CALIFORNIA is a welcoming and progressive community with over 221,000 residents. It is part of the Greater Sacramento metropolitan area and is just a short distance away from Sacramento, Napa, and the San Francisco Bay Area. Yolo County encompasses the vibrant cities of Davis, West Sacramento, Winters, and the County seat of Woodland. Despite being just a short drive from urban centers, Yolo County spans 1,024 square miles of primarily agricultural land—with sprawling wineries, bustling breweries, live theatre venues, and a diverse array of culinary offerings. The City of Davis is home to University of California, Davis, with a student population of approximately 40,000. Yolo County has a Mediterranean climate and has gained popularity with tourists for its beautiful range of seasons. There are excellent leisure-time and cultural opportunities in Yolo County and nearby Sacramento. Visitors and residents alike enjoy well-maintained camping, hiking, and fishing areas, including the Valley Vista Regional Park trails and the Putah Creek Reserve. The Woodland Opera House and Mondavi Center for the Performing Arts host a variety of high quality events.



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COMPENSATION PACKAGE



THE COUNTY OF YOLO OFFERS A COMPETITIVE TOTAL COMPENSATION PACKAGE. We value work life balance do our best to do right by our staff! The current annual salary range for this position is **\$160,180 to \$194,708**. In addition, an example of the benefits provided by the County include:

Retirement - CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25%) The County participates in Social Security and Medicare programs

Health Benefits - The County offers nine health plans (7 HMO's and 2 PPO's). Employees currently receive a benefit package of \$1,196 bi-weekly to purchase health, dental, and vision insurance; any remaining balance paid to the employee as taxable earnings up to \$625 bi-weekly

Life Insurance - The County provides a \$25,000 Life and AD&D Policy

Sick Leave - 3.69 hours accrued bi-weekly for a total of 8 hours per month

Vacation Leave - 80 hours per year (1st year through 4th year); 104 hours after 5 years of employment with an increase every 5 years up to 20 years

Administrative Leave - 80 hours per year

Holidays - 12 holidays per year; additional 44 hours each year for floating holidays

Flexible Work Schedule - including **4/10** or **9/80**, **Work From Home** and **Flex Schedules**

County Disability Insurance - Eligible for short-term disability benefit

For additional information, please visit www.yolocounty.gov





HOW TO APPLY



To apply for this exciting career opportunity, please **submit education verification, a detailed resume, a cover letter, and six professional references** via email to:

Carrie Matthews, Personnel Analyst
Yolo County Health and Human Services Agency
carrie.matthews@yolocounty.gov

Resumes will be screened on an ongoing basis according to the qualifications outlined in the brochure. **To receive first consideration, please submit your materials by the September 26, 2025 cut-off date.** Candidates with the most relevant qualifications may be contacted for additional discussion and screening. Interviews will be held in **October** 2025. First interviews will be virtual, and finalist interviews will be held in person.