



YOLO COUNTY

Health & Human Services Agency

Resource • Partner • Support System

DO YOU BRING YOUR HEART TO YOUR WORK?

WE ARE LOOKING FOR YOU!

Yolo County Health and Human Services Agency is looking for our next Fiscal Branch Director. If you like a good spreadsheet, enjoy solving complicated puzzles, rejoice in resolving budget issues, and love helping make your local community a better place to live and work, we'd LOVE to talk!

Fiscal Branch Director

County of Yolo, CA

Salary \$157,040-\$190,881

DOE/DOQ





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THE POSITION

THE FISCAL BRANCH DIRECTOR reports directly to the Agency Director and oversees the Agency fiscal programs, staff, and budget. They are responsible for development of an annual budget in conjunction with Agency Leadership and the executive County Financial Services team. This position will work closely with four other Branch Directors regarding fiscal matters. They will direct staff in monitoring income and expenditures, preparing analytical and statistical reports, and monitoring all relevant legislative activities, as well as ensure that fiscal staff feel supported with relevant training and development in their respective roles. The selected candidate will lead the Administration Branch in support of the Agency vision of ensuring that Yolo County residents are safe, healthy, productive, and economically secure. To that end, additional responsibilities of this role include representing the fiscal interests of the Agency in board meetings, State fiscal meetings, and networking with the community

→ **APPLY NOW** ←

Visit our website



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About Yolo County Health & Human Services

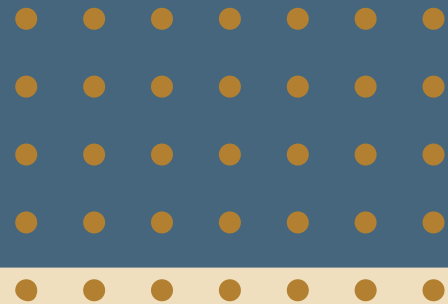


ABOUT US

THE YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY (HHSA) is a fully integrated Health and Human Services Agency. Staff of 742 employees and a complex operating budget of approximately \$277 million. HHSA services include Public Health; Adult & Aging (including homelessness, veteran's services, and Public Guardian); Children, Youth & Family (Child Welfare); Service Centers (including Cal Fresh, Medi-Cal, and other public assistance programs); and the Administration Branch, which provides support to all branches.

WHY CHOOSE US?

The HHSA Executive Leadership Team (ELT), comprised of the Branch and Deputy Directors of all five Branches as well as the Yolo County Health Officer and the Psychiatric Medical Director, values teamwork, customer service and a deep passion for serving our community. ELT promotes the use of the Clifton Strengths profile tool and the principles of Healthy Work agency wide. The team is currently engaged in leadership development with Lodestar Consulting to expand their use of trauma-informed leadership while also utilizing a strengths based approach to staff growth. We invest in our leaders!



The Ideal Candidate

THE IDEAL CANDIDATE FOR THE FISCAL BRANCH DIRECTOR is detail oriented with a commitment to thorough and balanced work. They are a flexible thinker, able to strategize to find winning solutions to complex problems. As a leader, they clearly communicate expectations and information regarding policies and procedures. They exercise both independent judgment and a cooperative spirit. Effective communication and collaboration skills are essential, as they will need to work closely with other Branch Directors, County officials, community leaders, and Branch staff to align services with resources. Experience in a county finance setting, cost accounting, social services funding and county expense claim, general accounting expertise is highly desirable.

The successful candidate for this position will possess leadership acumen and a deep commitment to public service. They should have a proven track record in fostering a positive work environment in past roles.

» Minimum Qualifications

- Bachelor's degree from an accredited college or university is required; DESIRED degree programs include finance, accounting, business administration, public administration, and/or health administration. A Master's degree in a related field is preferable.
- Three (3) years of progressively responsible management experience in the delivery of fiscal, health, mental health, and/or social services programs in the public sector.
- Bilingual candidates are preferable.





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COUNTY OF YOLO
HERBERT BAUER M.D. HEALTH AND
ALCOHOL, DRUG & MENTAL HEALTH BUILDING

The Branch

Seeking fiscal professionals with a
huge heart for the community!

THE HHSA ADMINISTRATION BRANCH PROVIDES SUPPORT TO ALL BRANCHES. THE FISCAL TEAM WORKS TO ENSURE A BALANCED BUDGET, MAXIMIZE FISCAL RECOVERY, AND PROVIDE DETAILED FINANCIAL REPORTING, ALONG WITH THE MORE PERFUNCTORY RESPONSIBILITIES OF PROCESSING THOUSANDS OF FISCAL TRANSACTIONS EACH YEAR. OTHER ADMINISTRATION SUPPORT TEAMS, MAY INCLUDE HR, SUPPORT AND FLEET SERVICES, CONTRACTS, AND STRATEGIC PLANNING UNDER THE SUPERVISION OF A SUBORDINATE DEPUTY BRANCH DIRECTOR OF OPERATIONS, CURRENTLY REPORTING DIRECTLY TO THE AGENCY DIRECTOR.





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THE COUNTY

THE **COUNTY OF YOLO** was one of the original counties of California, created in 1850 at the time of statehood. The County is governed by a board of five District Supervisors as well as the governments of its four incorporated cities (Davis, West Sacramento, Winters, and Woodland.) The County has an approximate total of 1,600 full-time employees across 14 departments, with an approximate budget of \$695M. Its core values include service, performance, integrity, responsibility, innovation, and teamwork, all combined to create a healthy, safe, and vibrant community.





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THE COMMUNITY

YOLO COUNTY, CALIFORNIA, IS A WELCOMING and progressive community with over 221,000 residents. It is part of the Greater Sacramento metropolitan area and is just a short distance away from Sacramento, Napa, and the San Francisco Bay Area. Yolo County encompasses the vibrant cities of Davis, West Sacramento, Winters, and the County seat of Woodland. Despite being just a short drive from urban centers, Yolo County spans 1,024 square miles of primarily agricultural land—with sprawling wineries, bustling breweries, live theatre venues, and a diverse array of culinary offerings. The City of Davis is home to University of California, Davis, with a student population of approximately 40,000. Yolo County has a Mediterranean climate and has gained popularity with tourists for its beautiful range of seasons. Visitors and residents alike enjoy well-maintained camping, hiking, and fishing areas, including the Valley Vista Regional Park trails and the Putah Creek Reserve.



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COMPENSATION PACKAGE



THE COUNTY OF YOLO OFFERS A COMPETITIVE TOTAL COMPENSATION PACKAGE. We value work life balance do our best to do right by our staff! The current annual salary range for this position is **\$157,040 to \$190,882**. In addition, an example of the benefits provided by the County include:

Retirement – CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25%) The County participates in Social Security and Medicare programs

Health Benefits – The County offers nine health plans (7 HMO's and 2 PPO's). Employees currently receive a benefit package of \$1113.46. bi-weekly to purchase health, dental, and vision insurance; any remaining balance paid to the employee as taxable earnings up to \$625 bi-weekly

Life Insurance – The County provides a \$25,000 Life and AD&D Policy

Sick Leave – 3.69 hours accrued bi-weekly for a total of 8 hours per month

Vacation Leave – 80 hours per year (1st year through 4th year); 104 hours after 5 years of employment with an increase every 5 years up to 20 years

Administrative Leave – 40 hours per year

Holidays – 11 holidays per year; additional 44 hours each year for floating holidays

Flexible Work Schedule – including **4/10** or **9/80**, **Work From Home** and **Flex Schedules**

County Disability Insurance – Eligible for short-term disability benefit

For additional information, please visit www.yolocounty.org





HOW TO APPLY

To apply for this exciting career opportunity, please submit a letter of interest and detailed resume via email to:

Carrie Matthews, Personnel Analyst
Yolo County Health and Human Services Agency
carrie.matthews@yolocounty.gov

Resumes will be screened on an ongoing basis according to the qualifications outlined in the brochure. **To receive first consideration, please submit your materials by Friday, January 24th, 2025.** Candidates with the most relevant qualifications may be contacted for additional discussion and screening. Interviews will be held in February 2025. First interviews will be virtual and finalist interviews will be held in person.