



# THE COUNTY OF PLUMAS *Public Health Agency*

*invites applications for*

## *Public Health Program Division Chief*

### The Ideal Candidate:

Under general direction of the Public Health Director, and as part of the agency Leadership Team, the ideal candidate will plan, organize and supervise the functions, services and programs of the Plumas County Health Education Division. This Division provides a diverse set of community-oriented programs, and is staffed by a dynamic team. The incumbent will be responsible for development and evaluation of health education and outreach programs, will provide Administrative leadership, and will represent the Health Education Division with state, local and community organizations and other government agencies. Duties related to Public Health Program Division Chief include:

- ◆ develop, administer and evaluate functions of the Public Health Program Division in consultation with the Director;
- ◆ build capacity in the areas of harm reduction, as well as HIV/Hep C education, testing, treatment, and prevention;
- ◆ lead local and regional response to opioid addiction and overdose prevention programs including service connection for people who use drugs;
- ◆ plan, organize, develop, establish standards, and implement public health education and prevention programs and services;
- ◆ participate and demonstrate leadership on agency-wide initiatives;
- ◆ effectively represent Public Health Services in contacts with the public, community organizations and other government agencies;
- ◆ develop grant proposals and manage grant compliance;
- ◆ work with State Department of Health services;
- ◆ interpret, apply and explain Federal, State and local laws, regulations, policies and procedures;
- ◆ supervision of professional public health services providers.

### Minimum Qualifications:

Graduation from an accredited college or university with a Master's Degree in Public Health, Community Health, Communications, Community Development, Business or a related field, plus five (5) years experience in public health, community health or health education programs, which must have included at least two (2) years of management responsibility, program planning administration and supervision. Job-related experience may be substituted for education requirements on a year-to-year basis.

**Compensation:** \$4,903-\$5,962 Per Month + Benefits

*Plumas County is located near the northeast corner of California where the Sierra and the Cascade mountain ranges meet.*



### To Apply:

If you are interested in applying for this outstanding opportunity, please visit our website at: [www.plumascounty.us/jobs](http://www.plumascounty.us/jobs). If you have any questions, you may contact:

**Andrew Woodruff, MPH**  
Director, PCPHA  
(530) 283-6342

*First Review:*  
October 30, 2020

Plumas County is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, color, religion, national origin, sexual orientation, gender, marital status, age, disability or veteran's status.