



2019 CHEAC Annual Meeting
Strengthening the Public Health Infrastructure
October 9-11, 2019
Westin Pasadena

The CHEAC Annual Meeting Planning Committee is seeking workshop proposals for the 2019 CHEAC Annual Meeting to be held on October 9-11, 2019 in Pasadena. The CHEAC Annual Meeting provides local health department leadership and staff throughout California with networking and learning opportunities. This year's theme is "Strengthening the Public Health Infrastructure" and will include keynote sessions with guest speakers as well as a myriad of workshops intended to stimulate best practice sharing and/or discussion around issues impacting public health.

Abstract Submission Opportunity

This year, CHEAC will continue to offer the expanded annual meeting format, featuring roughly 15 workshop sessions hosted by key partners and/or LHD staff. Workshops will be hosted between 10:00 am and 4:00 pm on Wednesday, October 9 and Thursday, October 10. Should you be interested in the opportunity to host a workshop, we request your submission of an abstract as outlined below.

Deadline/Notification

Abstracts must be received via email (admin@cheac.org) by close of business on Friday, March 29, 2019. CHEAC cannot guarantee that abstracts submitted after the deadline will be considered. You will be notified by April 30, 2019, if your abstract has been chosen.

Responsibility

Submission of an abstract means you will assume responsibility for planning the session, organizing speakers, serving as the workshop point of contact for all parties and meeting timelines as identified by the CHEAC Annual Meeting Planning Committee.

**CHEAC 2019 Annual Meeting
October 9-11, 2019– Westin Pasadena
Abstract Template**

Title of Workshop

Workshop Teaser (roughly 1-2 sentences to attract attendees; may be used for the program description)

Workshop Participants – Name, Title, Organization

Facilitator

Panelists (up to three) – Name, Title, Organization

1)

2)

3)

Workshop Description (1-2 paragraphs)

Workshop Outline (list out the order of events and roles)

Audio/Visual Needs (include sound and video needs as applicable)

Workshop Contact Person

Name

Email

Phone Number