

# County of Yolo

INVITES APPLICATIONS FOR

## Public Health Director

(Health and Human Services Branch Director I, Community Health)

*\$109,629 to \$133,250 annually plus an excellent benefits package*

### THE COUNTY

Located in the rich agricultural regions of California's Central Valley and the Sacramento River Delta, Yolo County is bordered by the counties of Sacramento, Solano, Napa, Lake, Colusa, and Sutter. The County of Yolo is one of California's original 27 counties and operates under General Law. The County is governed by an elected five-member Board of Supervisors who serve four-year terms.

The County is organized into functional areas including General Government, Health and Human Services, Law and Justice Services, and Planning and Public Works. The adopted County budget for 2016-2017 is approximately \$373 million and allocated staff of approximately 1,400.

Yolo County is home to approximately 210,000 people. Nearly 85% of the population lives in the County's four cities: Davis, West Sacramento, Winters and Woodland. Sacramento, the State Capitol, is located 20 miles southeast of Woodland. Traditionally, farming and ranching activities have played an important role in making Yolo County one of the leading agricultural producers in the nation.

There are excellent leisure-time and cultural opportunities in Yolo County and nearby Sacramento. The Woodland Opera House and Mondavi Center for the Performing Arts host a variety of high quality events. For outdoor activities, there is whitewater rafting along Cache Creek, bicycling on scenic country roads, and fishing and water-skiing along the Sacramento River. West Sacramento is home to the Sacramento River Cats, a AAA professional baseball team, and there are numerous locally organized sporting activities for all ages.

The County is home to the University of California, Davis with its 3,600-acre campus and a student population of more than 25,000. Other County education institutions include Woodland Community College and several excellent public school districts.



### THE AGENCY

The Health and Human Services Agency (Agency) was formed on July 1, 2015, and encompasses the departments formerly known as Employment & Social Services, and Health Services (Public Health and Alcohol, Drug, and Mental Health). The Health and Human Services Agency has approximately 550 employees and a complex operating budget of approximately \$150 Million in fiscal year 2016/2017.

The Agency has several branches (Adult & Aging, Child, Youth, & Families, Community Health, Service Centers, and Fiscal & Administration), each of which provides a myriad of services to County residents, including:

- Adult Protective Services
- Child Welfare Services
- Communicable Disease Prevention and Control
- Emergency Medical Services
- Emergency Preparedness and Response
- Employment Services
- Health Education
- Immunizations
- In Home Supportive Services
- Public Assistance Programs
- Public Guardian
- Public Health Nursing Services
- Mental Health Services
- Substance Abuse Services

# THE COMMUNITY HEALTH BRANCH

The Community Health Branch resides in the Yolo County Health and Human Services Agency and is responsible for the core public health duties for Yolo County. The branch is responsible for such areas as emergency preparedness, communicable disease/tuberculosis prevention and control, Maternal, Child, Adolescent Health (MCAH), tobacco prevention and control, nutrition education and obesity prevention, Women, Infants, & Children (WIC), public health, and more.

The community health branch is excited and proud to have recently submitted all documentation for national public health accreditation and is preparing for a site visit in the Fall of 2017.

## THE POSITION

The Public Health Director (Branch Director I, Health & Human Services) is an at-will position appointed by, and reporting to, the Director of Health and Human Services. The incumbent oversees the Community Health branch's programs, staff, and budget. The incumbent will also represent Yolo County Community Health in state public health associations, and is the key county public health liaison to the California Department of Public Health. Essential functions of the position include:

- Manages, plans, and evaluates multi-disciplinary teams providing integrated health and human services programs within the Community Health branch.
- Directly or through subordinate management and/or supervisory staff selects, trains, motivates, and evaluates assigned personnel; works with employees to correct deficiencies; implements discipline and termination procedures.
- Develops and manages the implementation of goals, objectives, policies, procedures and performance standards for an assigned program branch to enhance program services and operations.
- Collaborates with executive management, peers, other county departments, outside agencies, a variety of public and private groups and community organizations on matters related to assigned branch functions.
- Monitors State and Federal regulations and legislative activities pertaining to health and human services; evaluates the effect on assigned program activities, and implements changes to policy and procedures as appropriate; ensures compliance with applicable laws and regulations.
- Ensures the dissemination of information regarding program operations in an effort to promote general knowledge of the health and human services programs provided to the community.
- Participates in budget preparation and administration for assigned branch and applicable programs; monitors and controls expenditures.
- Prepares a wide variety of analytical and statistical reports for county management and outside agencies and organizations; makes presentations to a variety of audiences on issues related to assigned program branch.
- Performs related duties as assigned.



## YOLO COUNTY HEALTH AND HUMAN SERVICES AGENCY

**Vision:** Yolo County residents are safe, healthy, productive and economically secure.

**Mission:** In partnership with the community, promote health and human services that meet the evolving needs of Yolo County residents.

**Values:**

<b>Collaborative</b>	<i>Promotes teamwork and partnership</i>
<b>Accountable</b>	<i>Is transparent, efficient and effective</i>
<b>Respectful</b>	<i>Demonstrates integrity and trust</i>
<b>Equitable</b>	<i>Honors diversity and promotes equality</i>
<b>Strategic</b>	<i>Forward thinking and innovative</i>



# CANDIDATE BACKGROUND AND CREDENTIALS

**Education:** A Master's in Public Health or closely related field  
**AND**

**Experience:** Ten (10) years of progressively responsible experience managing the delivery of public and community health programs, with at least three (3) years in a management capacity.

## THE IDEAL CANDIDATE

In addition to the candidate qualifications, organizational "fit" and adaptability to the work environment will be critical aspects for success in this role.

The ideal candidate for this position:

- has experience running public health programs, including demonstrated leadership while directly supervising and managing teams of public health professionals.
- is a strategic planner with the ability to engage staff and external partners to create a vision, establish clear goals and expectations, and achieve goals to improve the community's health.
- has experience working with and presenting to elected officials, as well as experience engaging with the public and partnering with community based organizations such as non-profits, health systems, and community clinics.
- is fiscally savvy, with experience managing public health funding, preparing budgets, and monitoring and controlling expenditures.
- is a collaborative, experienced leader that reflects positive core values and operates with high levels of integrity, professionalism, respect, and ethical behavior.
- is a skilled communicator and listener that can effectively write and verbally present in a concise and articulate manner to employees, peers, the Director, and other stakeholders across the State and County.
- is politically astute and able to build and foster effective partnerships throughout the State and County and with other stakeholders.
- is trustworthy, patient, empathetic, and a team player with a good sense of humor.

## HOW TO APPLY

If you are interested in this outstanding opportunity, please submit a **detailed resume, salary history, and letter of interest to:**

**Elizabeth Loud, Associate Personnel Analyst**  
**County of Yolo HHSA Human Resources**  
**25 N. Cottonwood Street, Woodland, CA 95695**  
**Phone (530) 666-8558**  
**Elizabeth.loud@yolocounty.org**

This recruitment will continue until the position has been filled. The first application screening for this position will occur on Monday, May 15th, 2017.

Should you have any questions with regard to your own interest, or a recommendation of a colleague, please contact us at the number above. Resumes received will be reviewed in accordance with the criteria outlined in this brochure and candidates with the most relevant qualifications will be contacted for an interview.

## COMPENSATION PACKAGE

The County of Yolo offers a competitive total compensation package. The current annual salary range for this position is \$109,629 to \$133,250. The salary placement will be made based on the qualifications of the selected candidate. In addition, an example of the benefits provided by the County include:

- **Retirement** - CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25%) The County Participates in Social Security and Medicare programs
- **Health Benefits** - The County offers six health plans (6 HMO's and 3 PPO's). Employees currently receive a benefit package of \$20,454 annually to purchase health, dental, and vision insurance; remaining balance paid to the employee as taxable earnings
- **Life Insurance** - The County provides a \$25,000 Life and AD&D Policy
- **Sick Leave:** 8 hours per month
- **Vacation Leave:** 80 hours per year (1st year through 4th year); 104 hours after 5 years of employment
- **Administrative Leave:** 40 hours per year
- **Holidays:** 10.5 holidays per year; additional 32 hours each year for floating holidays
- **County Disability Insurance:** Eligible for short-term disability benefit

*For additional information, please visit [www.yolocounty.org](http://www.yolocounty.org)*

