



Department of Health Services  
Primary Health Division

**MEDICAL DIRECTOR OPENING**  
**November 20, 2018**

The Sacramento County Correctional Health Services (CHS) Program provides medical, dental, and mental health care services to over 4,000 incarcerated adult inmates at two jail facilities. On-site clinical services include: primary care, women's health, dental services, behavioral health services, limited specialty, pharmacy, laboratory, and radiology. Levels of secondary and tertiary care are made available through outside providers and local hospitals.

We are currently seeking an experienced Medical Director to join our team. The Medical Director will provide oversight, medical expertise, and clinical and organizational leadership to ensure quality health care services are delivered to our inmate-patient population. Job responsibilities will be split between direct patient care (40%) and administrative responsibilities (60%).

**Requirements:**

- M.D. or D.O. degree with a current California medical license
- Minimum 5 years of experience in internal medicine
- Minimum 5 years of experience in a leadership position, ideally in an internal medicine setting
- Board certified in Internal Medicine

**Desired Skills & Experience:**

- Outstanding communication (verbal/written), organizational, and leadership abilities.
- Excellent clinical skills, including leading by example.
- Ability to motivate others in working to achieve organizational goals.
- Ability to conduct effective multidisciplinary team meetings, including weighing differing opinions among staff while striving toward organizational excellence.
- Experience with electronic medical record systems, including management reporting tools.

**Clinical responsibilities:**

- Ensure that patient care meets correctional health care and community care standards.
- Ensure clinic staff adherence to local, state, and federal laws.
- Provide consultation and direction to clinical staff.
- Monitor adherence to jail health care practice standards.
- Proactively identify, treat, and manage inmates with serious medical conditions.
- Establish and maintain practice standards for all providers, including policies and procedures and protocols.
- Establish and maintain medical accreditation through the National Commission on Correctional Health Care (NCCHC).

#### Administrative/Supervisory roles:

- Work within a multidisciplinary management team to meet organizational goals and objectives.
- Actively listen to and monitor staff needs, suggestions and concerns.
- Utilize electronic health record system to document and manage patient care and to assess and report on quality, productivity and other measures.
- Proactive involvement in organizational decisions and policy implementation to enhance patient care.
- Establish clinical documentation guidelines and relevant review tools.
- Provide evaluation and take appropriate action to enhance provider performance and quality of care.
- Problem solving administrative and clinical issues.
- Lead development of innovative care management, risk assessment, or other activities that improve quality of care while controlling costs.
- Effectively communicate to clinical staff at provider and staff meetings.
- Implement and maintain a Peer Review program.
- Chair the Quality Improvement Committee, facilitate quality improvement processes, monitor identified clinical indicators, and provide direction for areas needing improvement.
- Co-Chair Pharmacy & Therapeutics Committee.
- Complete physician evaluations and recruitment.
- Other duties as indicated.

#### Compensation and Benefits:

The County of Sacramento offers an excellent compensation and benefits program. The salary range for this position, including correctional and management differentials, is \$237,406 - \$310,653 annually.

#### Benefits Program Includes:

- **Retirement** – The County provides a pension plan under the County Retirement Act of 1937
- **Medical Insurance** – Choice of HMO and High Deductible Health Plan (HDHP), to include Kaiser, Sutter, and Western Health Advantage
- **Deferred Compensation** – A deferred compensation program is available through the County 457(b) Deferred Compensation Plan. County matches employee contributions up to 1% of gross salary.
- **Life Insurance** – \$50,000 in life insurance for employees with option to purchase up to \$600,000 in additional coverage
- **Holidays** – 13.5 paid holidays per year
- **Vacation** – Two to five weeks of paid vacation (based upon length of service)
- **Sick Leave** – 15 days per year

Work Location: Sacramento County Main Jail  
651 I Street  
Sacramento, California 95814

Application: Please submit a Cover Letter and Curriculum Vitae to Zoe Clauson by January 14, 2019:  
Zoe Clauson, Secretary  
DHS Primary Health  
Email: [clausonZ@saccounty.net](mailto:clausonZ@saccounty.net)  
Phone: 916.875.6089