



Position: Deputy Director of Public Health Operations
County of Tulare, Health & Human Services Agency
Closing Date: 01/29/2018
Salary: \$102,221.00 - \$120,000.00 Annually

Tulare County Health & Human Services is actively recruiting for a Deputy Director of Public Health Operations. This position is responsible for planning, directing, and overseeing various public health programs, activities, and staff. The Deputy Director of Public Health Operations is an At-Will position, reporting to HHSA's Director of Public Health. This position is a key member of the Health & Human Services administrative team.

The Public Health Branch promotes and protects the health of Tulare County residents through the development and implementation of public health programs and policies. It works in coordination with community partners to eliminate health disparities and foster health equity.

The Deputy Director of Public Health Operations plans, organizes, and directs all fiscal, program, and personnel matters. The successful candidate will develop program policy and be responsible for the promotion, preservation, and protection of the public's health through providing effective leadership and assuring the availability of quality health services. This position has the management responsibility of planning, organizing, and directing the operations of several public health programs and Tulare County health clinics. The Deputy Director of Public Health Operations acts on behalf of the Director of Public Health in his or her absence.

The successful candidate must have an understanding of diverse community needs, especially for unserved and underserved groups. The ideal candidate must be knowledgeable of pertinent federal, state, and local laws, rules, and regulations governing health. Furthermore, the applicant must be familiar with principles and practices of personnel management, fiscal management, and grant administration.

Key Responsibilities

- Plan, organize, manage, direct, and coordinate public health services and programs
- Supervise, train, and evaluate assigned management and supervisors within public health, maternal child adolescent health, and health services
- Develop, implement, interpret, and maintain policies, procedures, services, and programs to maximize the efficiency of operations
- Develop and review new funding resources and grant opportunities
- Prepare and monitor program budgets
- Coordinate strategic planning efforts, community health needs assessment or other activities for program and service improvements
- Oversee initiatives, such as Public Health Accreditation or Patient Centered Medical Home recognition
- Implement quality assurance including case disposition, the establishment of clinical standards, participate in the evaluation of program impacts and problem-solving efforts such as methods for handling patient loads, program cuts or expansion or emergency patient needs

Required Qualifications

Candidates must meet the qualifications listed below by the application deadline:

- Equivalent to a bachelor's degree from an accredited college or university with major course work in healthcare administration, public or business administration, or closely related field.



**Tulare County
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- Three years of experience in management, supervisory or in an administrative capacity in primary, preventative, public health, mental health, or social services, including one-year in a supervisory capacity

Desirable Qualifications

- Strong fiscal and budgetary skills
- Good understanding of public health realignment and grant funding

Conditions of Employment

- Possession of, or ability to obtain, an appropriate, valid California driver's license. The selected candidate will be required to pass a pre-employment drug and alcohol screening; furthermore, a background investigation may be conducted. Some job classes may also require a physical examination.

Student Loan Forgiveness

- This is a qualifying position for student loan forgiveness through the College Cost Reduction and Access Act (CCRAA). Only student loan payments made after October 1, 2007 and in a qualified repayment plan are eligible. For more information you are encouraged to speak with your student loan servicer or visit: <http://studentaid.ed.gov/repay-loans/forgiveness-cancellation>.

If you are seeking an innovative, supportive, and satisfying work environment, please apply at

<http://agency.governmentjobs.com/tulare/>

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