



Department of Health & Human Services
Primary Health Services Division

PROGRAM MANAGER OPENING

(Civil Service title: Health Program Manager)

Primary Health Services is seeking a talented leader/manager with a broad range of professional skills to oversee and manage the Sacramento County Health Center. Some of the responsibilities are outlined below:

- Oversee and manage operations of a County Health Center that has designation as a Federally Qualified Health Center (FQHC).
- Works in partnership with multiple UC Davis departments as a teaching site for residents and learners.
- Works collaboratively with staff and numerous partners, funders, and contractors.
- Monitors and enhances quality and access for Health Center enrollees.
- Plans, organizes, coordinates, evaluates, and improves complex programs designed to serve vulnerable populations.
- Directs, manages and supervises activities of health care staff through managers/supervisors.
- Represents the Health Center in internal and external meetings.
- Consults, negotiates and monitors contracts.
- Assists with preparation and monitoring the program budget which includes revenue and expenditure tracking and reporting.
- Develops, implements and evaluates Health Center policies and procedures.
- Monitors compliance with federal, state and local laws and regulations.
- Identifies and solves problems systemically.

If interested in being considered for the position, please submit a civil service exam through saccountyjobs.net by 5:00 PM on March 7, 2018.

Contact Zoe Clauson at clausonZ@saccounty.net by March 2, 2018 for additional application requirements.

Manager: Sandy Damiano, PhD, Deputy Director, DHHS Primary Health Services
Location: Sacramento County Health Center | 4600 Broadway, Sacramento, CA 95820
Schedule: Monday – Friday | 8:00 AM – 5:00 PM